

North Carolina HOSA – Future Health Professionals
Bylaws

ARTICLE I

Name

The name of this organization shall be North Carolina HOSA – Future Health Professionals. The acronym NC HOSA may be used to designate the organization.

ARTICLE II

PURPOSE

The primary purpose of NC HOSA is to serve the needs of its members and strengthen the Health Science Education (HSE) - HOSA Partnership in the following ways:

- a. Foster programs and activities which will develop:
 1. Physical, mental and social well-being of the individual
 2. Leadership, character and citizenship
 3. Ethical practices and respect for the dignity of work.
- b. Foster self-actualization of each member which contributes to meeting the individual's psychological, social and economic needs.
- c. Build the confidence of students in themselves and their work by providing opportunities to assume responsibilities and by developing personal and occupational competencies and social skills that lead to realistic choices of careers and successful employment in the healthcare field.
- d. Promote inter-organizational relationships with professional groups, businesses, industries and other organizations.
- e. Recognize individual achievement in scholarship, occupational skills or services rendered, by providing recognition and awards.
- f. Promote involvement in current healthcare issues, environmental concerns and survival needs of the community, the nation and the world.
- g. Establish and maintain local chapters in good standing with the regional, state and national levels of HOSA.

ARTICLE III

MEMBERSHIP

Section 1. Membership Composition.

- a. NC HOSA is a state association of the HOSA, Inc. organization, by and for students who are or were enrolled in middle school, secondary or postsecondary/collegiate health science education programs and/or are interested, planning to pursue, or pursuing a career in the health professions.
- b. Members shall be students who are or have been enrolled in health science classes, and/or are interested, planning to pursue, or pursuing a career in the health professions, and persons associated with, participating in or supporting health science in a professional capacity. Individuals are eligible for membership through the auspices of the North Carolina Department of Public Instruction and Career and Technical Education.

Section 2. NC HOSA local chapters shall be chartered by HOSA, Inc. and may be composed of the following divisions: Middle School, Secondary, Postsecondary/Collegiate, Alumni and Professional.

Section 3. Middle School Division shall be composed of middle school students who are in grades 6-8 and are interested in or planning to pursue a career in the health professions. For the purposes of competitive events, middle school members of NC HOSA must be enrolled in a state-approved health science program and/or are planning to pursue a career in the health professions. In addition, middle school members shall not have been promoted to a secondary institution (grades 9-12) prior to the state's annual conference.

Section 4. Secondary members shall be students who are or have been enrolled in a secondary institution's Career and Technical Health Science Education program, and/or are interested, planning to pursue, or pursuing a career in the health professions. Secondary members shall not have received a high school diploma or GED prior to the state's annual conference.

- Section 5.** The Postsecondary/Collegiate Division shall be composed of students who are not enrolled in a secondary institution, have received a high school diploma and/or are pursuing a GED and are enrolled in a healthcare-related field at the undergraduate level, and/or are interested, planning to pursue, or pursuing a career in the health professions.
- Section 6.** Members-at-large shall be those persons otherwise qualified for membership where active NC HOSA chapters are not yet established. Members-at-large shall affiliate directly with NC HOSA. Members-at-large are not eligible to serve as voting delegates or seek elected office.
- Section 7.** The Alumni Division shall be composed of persons who have been a member of NC HOSA. Alumni Division members shall pay affiliation fees, but may not vote, make motions, hold office or compete in events.
- Section 8.** The Professional Division shall be composed of persons who are associated with or are participating in health science in professional capacities. These may include health professionals, alumni or other adult members of the community who wish to assist and support the NC HOSA program and its growth and development. Professional division members shall pay affiliation fees, but may not vote, make motions, hold office or compete in events.
- Section 9.** Honorary members shall be persons who have made significant contributions to the development of NC HOSA and/or have rendered outstanding service to the organization. Honorary membership may be conferred for life by a three-fourths vote of the NC HOSA Board of Directors. Honorary members shall have none of the obligations and all of the privileges of membership except voting, making motions, holding office and competing in events.
- Section 10.** Annual affiliation fees for NC HOSA shall be specified in policies and procedures and must be approved by the NC HOSA Board of Directors. Additional affiliation fees for HOSA, Inc. must also be paid.
Local chapters may also assess fees. Affiliation fees for fall semester students must be received by HOSA, Inc. on or before January 1 of the membership year. Affiliation fees for students who enroll after January 1 must be received by

HOSA, Inc. on or before March 1 of that same year.

ARTICLE IV

OFFICERS

Section 1. Elected Officers:

- a. State officers shall be elected by the voting delegates of the collective regions at the NC HOSA State Leadership Conference.
- b. For the purposes of State Officer elections, super-regions shall be composed of the following:
 - i. Western Region & Northwest Region
 - ii. Southwest Region & Piedmont-Triad Region
 - iii. Sandhills Region & North Central Region
 - iv. Northeast Region & Southeast Region
- c. State Officers, one from each super-region, and a Postsecondary/Collegiate Vice President as determined by the Postsecondary/Collegiate membership shall be elected.
- d. The duties of the various officers are specified in these Bylaws, the NC HOSA Policies and Procedures Manual and in the parliamentary authority adopted by the organization.
- e. A State Officer Coach shall be hired/appointed by the NC HOSA Executive Director.

Section 2. Duties of Officers:

- a. NC HOSA State Officers shall make themselves available, as necessary, in promoting the general welfare of NC HOSA.
- b. The President shall preside at the NC HOSA State Leadership Conference and all NC HOSA officer meetings and develop an annual Program of Work with the assistance of the Executive Council and the NC HOSA Board of Directors. The President shall serve on the NC HOSA Board of Directors.
- c. The President-Elect shall serve NC HOSA in any capacity as directed by the President and shall assume the duties of the President in his/her/their absence.

The President-Elect shall succeed the President at the end of each term of office. The President-Elect shall serve on the NC HOSA, Inc. Board of Directors.

- d. The Postsecondary/Collegiate Vice President shall preside over Alumni and Postsecondary/Collegiate Division meetings at the NC HOSA State Leadership Conference [when appropriate] and serve on the NC HOSA Board of Directors.
- e. The Vice President, Secretary and Historian shall serve NC HOSA in any capacity as directed by the President.
- f. All NC HOSA State Officers shall promote the growth and development of NC HOSA in accordance with the Annual Program of Work. They shall serve as members of the Executive Council and in any other capacity as directed by the President.
- g. As Executive Council members, all NC HOSA State Officers except the President and Post-Secondary/Collegiate Vice President, shall also hold the position of Super-region Representative for the Super-region in which they reside. State Officers shall serve NC HOSA in any capacity as directed by the Executive Director.

Section 3. State Officer candidates shall be required to take the NC HOSA State Officer Examination. Candidates must be current members of NC HOSA in good standing.

Section 4. Candidates for each office shall submit required information to NC HOSA by a date designated by the NC HOSA Board of Directors. This information shall include:

- a. A nomination form with a record of all offices held within HOSA — Future Health Professionals.
- b. A verified statement of high school academic performance that includes the current school year. Secondary students must submit a high school statement of academic performance that shows an unweighted cumulative GPA of 3.0 or a B (85) average. Postsecondary/Collegiate students must submit a Postsecondary/Collegiate statement of academic performance that shows an unweighted cumulative GPA of 2.7 or a B average.
- c. A statement of support with the signature of the school principal, Career

Technical Education director or dean; the signature of the local chapter advisor; and, the signature of a parent or guardian.

- Section 5.** Applications and transcripts will be judged by a selection committee appointed by the NC HOSA Executive Director. The applicants with the five (5) highest scores from each super-region will be invited to participate in the state officer selection process.
- Section 6.** An interview committee shall be appointed by the Executive Director. This committee shall interview qualified candidates and shall nominate no more than two candidates for each office. Candidates may also be nominated from the floor if they have met the qualifying requirements. A local chapter may submit as many officer candidates as are qualified.
- Section 7.** State officers shall be elected by ballot at the annual NC HOSA Leadership Conference to serve one term beginning May 1 after they are elected and through the following State Leadership Conference.
- Section 8.** During the NC HOSA State Conference, slated candidates will run against each other for the office of State Officer/Super-region Representative as determined by candidate scores in the State Officer selection process. Candidate speeches will be given during the Business Session.
- Section 9.** State Officers will be installed during SLC. They will serve as a State Officer and as their Super-region's Representative. In consultation with the Executive Council, other vacancies in state offices may be filled by appointment by the Board of Directors from the list of nominees for that office. When no previous candidate for that office is available, the Board may select another qualified candidate.
- Section 10.** In the event of a vacancy in a state office, the Executive Council will submit their recommendation for filling the office to the NC HOSA Board of Directors for their approval.

Section 11. Past state officers may be re-elected to serve a second term as a state officer in a different membership category as long as the terms are not consecutive.

ARTICLE V

MEETINGS

Section 1. A State Leadership Conference with annual meetings of each division shall be held each year with the time and place to be designated by the NC HOSA Board of Directors.

Section 2. Members of NC HOSA shall exercise their membership voting privileges through voting delegates. Voting delegates shall be apportioned according to membership reported thirty (30) days prior to the State Conference as follows:

<u>Voting Delegates</u>		<u>Total Chapter Membership</u>
1	per	5-25
2	per	26-50
3	per	51-75
4	per	76-100
5	per	101-125
6	per	126-150
7	per	151+

Section 3. The NC HOSA Board of Directors shall, with the approval of the Executive Council, propose to the convention a list of rules, an order of business and a code of conduct for the conference. The Council shall review all questions and disputes which have been prepared and submitted according to an established procedure and shall make appropriate recommendations to the NC HOSA Board of Directors in a timely manner.

ARTICLE VI

EXECUTIVE COUNCIL

- Section 1.** The Executive Council shall be composed of all State Officers of NC HOSA as designated in Article IV, Section 1, and the State Officer Coach.
- Section 2.** The Executive Council shall meet at least four times per year. They shall meet during the International HOSA — Future Health Professionals Leadership Conference. Other meetings shall be held, either in person or by telephone conference call/Zoom, at the call of the HOSA Executive Director.
- Section 3.** The Executive Council shall be responsible for assisting in planning and conducting the State Leadership Conference program and business sessions, as well as assisting in the annual NC HOSA Program of Work.

ARTICLE VII

PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order, Newly Revised*, shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, the Bylaws or corporate charter of HOSA, Inc. And any special rules the organization may adopt.

ARTICLE VIII

SUPERVISION

- Section 1.** The State Consultant for Health Science Education Programs or the appointed representative of the NC HOSA Board of Directors shall be responsible for the association.
- Section 2.** Advisors to assist NC HOSA's growth and development may be appointed as deemed necessary by the NC HOSA Executive Director.
- Section 3.** The Executive Director will manage all NC HOSA finances and will furnish an annual report to the NC HOSA Board of Directors.

ARTICLE IX

EMBLEM AND COLORS

Section 1. The emblem of HOSA is a circular design with a triangle inside containing the symbolic figure of a person and hands. The design is described and protected from infringement by trademark registration numbers as filed with the United States Patent Office. The use of this emblem will be governed through the NC HOSA Board of Directors under policy established by HOSA, Inc.

Section 2. The official colors of HOSA are navy blue, maroon and medical white.

Section 3. The HOSA tagline is “HOSA – Future Health Professionals.”

ARTICLE X

AMENDMENTS

These Bylaws may be amended by a two-thirds vote at the NC-HOSA State Conference, provided the amendment has been proposed by a local chapter, the Executive Council or the NC HOSA Board of Directors. Proposed amendments must be submitted in writing at least thirty (30) days before the State Leadership Conference. All proposed amendments must be submitted by NC HOSA to the chartered local associations at least twenty-one (21) days prior to the State Leadership Conference.