

Regional Officer Application Process 2023-2024

1. Each school is encouraged to submit a maximum of three (3) qualified candidates for election as a Regional Officer. Regional Officer candidates must be affiliated members of HOSA for the current year and be registered to attend both the Fall Leadership Conference and the Regional Leadership Conference in their region. Students in the 9th – 12th grade during the 2023-2024 school year are eligible to apply.
2. The Regional Officer Application will be available on the Fall Leadership Conference Page of the NC HOSA website by August 14, 2023 and is due no later than September 11, 2023. No late applications will be accepted. **DO NOT** wait until the last minute, there are NO exceptions, so plan ahead for power outages, school closings, computer problems, etc.
3. A President, Vice President, Secretary, and Treasurer will be elected for each region (subject to change, based on number of applicants).
4. Each applicant will need to have their HOSA advisor and 2 additional teachers (who are not the advisor) write a letter of recommendation for the student and email it to Jennifer Epperson, Executive Director, at Jennifer.epperson@nchosa.org by September 11, 2023. ***It is the student's responsibility to ensure that they ask for teacher recommendations, and that they are sent on time.***
5. Applicants need to be prepared to upload the following items when completing the application. Please note that the application must be completed in one sitting so please have all information ready at that time. It will not save what you entered.
 - A recent color photo of the candidate
 - A current, one-page, black and white resume in PDF format
 - Student's current transcript (freshman may use their most recent report card if a transcript is not available). Unofficial transcripts are acceptable.
 - A one-page essay with the prompt "I would like to become a regional officer because...". Essay should be in Calibri or Times New Roman, 12 point font, double spaced and submitted as a PDF document.
 - A completed nomination form (found in the regional officer application information document) with all handwritten signatures complete (no electronic signatures).
6. A selection committee will judge applications, essays, resumes, and transcripts. Only those students who, based on their service to HOSA, demonstrated leadership ability, scholastic achievement, and are determined to be qualified to hold a Regional Officer position by the selection committee, will be slated for a Regional Officer position. The HOSA members' office preference will be noted; however, the committee may choose to slate any candidate for any office as needed. The slate of candidates for each region will be announced via the NC HOSA website on September 21, 2023.

7. Slated candidates will need to prepare a 3-minute campaign speech. Speeches will be presented to all conference delegates at the Fall Leadership Conference. Candidates will be given a signal when 1 minutes remains.
8. Each chapter is allotted 3 voting delegates. The voting delegates will cast their ballots following the presentation of the candidates' campaign speeches.
9. Regional Officers will be installed at the end of the Fall Leadership Conference. They will serve their Region as directed by the Region's State Officer, NC HOSA State Officer Coach, and the NC HOSA Executive Director. In the event the Region President cannot fulfill his/her duties, the Region Vice President may be asked to assume those duties.
10. The following choices of Region Offices will be offered:

President	Secretary
Vice President	Treasurer

NC HOSA REGIONAL OFFICER CANDIDATE CAMPAIGN RULES

1. Campaign speeches cannot exceed three minutes.
2. Campaign materials are not allowed. Candidates cannot give out items to delegates at the conference. Candidates cannot use signs, objects, etc during their speech.



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NC HOSA REGIONAL OFFICER NOMINATION FORM

Serving as a NC HOSA REGIONAL OFFICER demands a year-long commitment to the organization. Therefore, it is vital that all members who aspire to become NC HOSA REGIONAL OFFICERS are highly qualified, able and willing to assume the responsibilities required.

Read carefully and study the statement below before submitting this form. After discussing the responsibilities of a NC HOSA REGIONAL OFFICER with parent/guardians and the local chapter advisor, the candidate should submit the application via the link on the Fall Leadership Conference page of the NC HOSA website along with other requested materials.

CANDIDATE'S STATEMENT

If elected a NC HOSA REGIONAL OFFICER, I will dedicate my year to serving the organization. I will serve my entire term of office, will promote the goals and objectives of HOSA, will complete all assignments, and will project a desirable image of HOSA at all times. I will abide by the Policies and Procedures of NC HOSA and have read and will abide by the NC HOSA Regional Officer Candidate Campaign rules.

Candidate's Signature _____

Office Sought: 1st Preference _____

2nd Preference _____

LOCAL ADVISOR'S STATEMENT

It is my belief that this candidate will fulfill the responsibilities of a NC HOSA REGIONAL OFFICER, and I highly recommend this student for elective office. This student is an affiliated member of HOSA for the current year.

Signature of Local Advisor _____

PARENT/GUARDIAN'S STATEMENT OF SUPPORT

I approve of my son/daughter applying for a NC HOSA Regional office and if elected, I agree that he/she will be able to spend the time and have the transportation necessary to carry out the duties of the office.

Signature of Parent or Guardian _____

Essay Sample Rating Sheet

0	1	2	3	4	5
<ul style="list-style-type: none"> - Does not follow prompt, irrelevant to topic - No effort in writing - Barely makes reference to the task 	Stylistic Choices and Organization <ul style="list-style-type: none"> - Very Brief or obscure writing - Distracting errors hinders reading 	Stylistic Choices and Organization <ul style="list-style-type: none"> - Lacks control over voice or tone - Simplistic sentences - Organizational problems 	Stylistic Choices and Organization <ul style="list-style-type: none"> - Immature writing, style - No variety in sentence structure - Basic organization but confusing to reader - Organization has no larger purpose 	Stylistic Choices and Organization <ul style="list-style-type: none"> - Demonstrates sophistication and competence in writing - Has strong vocabulary - Direction and purpose in organization 	Stylistic Choices and Organization <ul style="list-style-type: none"> - Very focused and persuasive - Advanced vocabulary - Organization and transitions guide reader - Quotes flow seamlessly
	Prompt/Analysis <ul style="list-style-type: none"> - Unclear arguments and organization - Little support for argument is present 	Prompt/Analysis <ul style="list-style-type: none"> - Argument is simplistic - Support is wordy, repetitious, incomplete/irrelevant - States argument but does not fully address 	Prompt/Analysis <ul style="list-style-type: none"> - Simplified understanding of the prompt - Not a significant amount of support or large blocks of quoted texts 	Prompt/Analysis <ul style="list-style-type: none"> - Strong understanding of prompt - Developed argument - Supports with strong argument and references - Quotes used as support rather than replacing applicants writing - Addresses from elements of complexity 	Prompt/Analysis <ul style="list-style-type: none"> - Very thorough analysis of prompt - Convincing and specific support from text - Ideas expressed are fully developed and insightful
	Distinguishing Characteristics <ul style="list-style-type: none"> - Lacks any thought or writing ability - Obvious errors in grammar and/or mechanics - Unacceptably brief 	Distinguishing Characteristics <ul style="list-style-type: none"> - Contains many flaws - Contains some flaws but achieves some understanding - Ignores part of the prompt - Summarizes, describes paraphrases vs. Analysis 	Distinguishing Characteristics <ul style="list-style-type: none"> - Answers prompt but without true analysis - Does not completely understand intent of prompt 	Distinguishing Characteristics <ul style="list-style-type: none"> - Adequately answers prompt - Some sophistication - Free from sustained errors - Does not go beyond essentially understanding 	Distinguishing Characteristics <ul style="list-style-type: none"> - Essay is clear, precise and coherent - Essay is especially insightful and sophisticated - Essay is exceptionally persuasive

Application, Resume, and Transcript Sample Rating Sheets

What **MUST** be included on your resume (in any order):

- Your full name, school, state, and current grade level
- HOSA Achievements: i.e Offices held, Awards, Involvement
- Number of years active in HOSA
- Other Achievements: i.e. Honors, Awards, Offices/Leadership in other Organizations

Your resume must be only one page long and include the above information but is not limited to only those topics.

The resume must be in a professional business format.

Resume	Well typed, no errors, follows resume guidelines	6 points
HOSA Offices	Chapter, regional, state officer, etc.	5 points
HOSA Involvement	Blood drives, HOSA fundraisers, etc.	4 points
Awards/Honors	Student of the year, competitive events, etc.	2 points
Other Activities	Volunteering, sports, etc.	2 points
Other Leadership	Captain of sports team, Student government, etc.	2 points

Transcript (Unweighted)

4.0	9 points
3.9	8 points
3.8	7 points
3.7	6 points
3.6	5 points
3.5	4 points
3.4	3 points
3.2-3.3	2 points
3.0-3.1	1 point