

North Carolina HOSA  
Gold Star Chapter Recognition – Secondary/Post-Secondary

- Purpose:** To recognize outstanding NC HOSA Chapters who encourage students' participation, follow the HOSA plan of work, and actively participate in HOSA activities to achieve their goals.
- Time Period:** Points for the Gold Star Chapter are tallied from one HOSA State Conference until the deadline for the next NC HOSA State Leadership Conference. Points are tallied from the categories and artifacts listed, based on artifacts provided in submission.
- Directions:** Fill in your chapter score, based on artifacts submitted, in the correct column. Provide artifacts with the Gold Star Chapter form as requested. If there is more than one item for a section, please indicate, by circling or highlighting, the items you are submitting artifacts for. You must use the included title pages, found after the scoring document, to divide each section. Please number each page of your submission with your Cover Page as your first page.
- Responsibility:** The chapter president or designee is responsible for completing the point sheet and providing artifacts as needed.
- Recognition:** Outstanding Chapters who total the following point scale will be recognized at the NC HOSA State Leadership Conference.
- 60+ points (Gold Star) Secondary or Postsecondary Chapters**
- Chapter of the Year:** Chapter of the Year is awarded to the chapter (in each division) with the highest number of points, based on rubric score. Chapter of the Year will be recognized at NC HOSA State Leadership Conference. Please note if there are no submissions for a division then there will not be a Chapter of the Year for that division.
- Service Projects** Other Service Projects include any projects that provides a service to others and are related to healthcare.
- Artifacts and Submission:** \*\*2023-2024 Electronic Submission: Gold Star Chapter forms and supporting artifacts must be saved as one PDF and submitted through the link as instructed on NC HOSA's website (State Leadership Conference page). Chapters may submit the document or share a google drive link set to anyone with the link may view. Gold Star Chapters are encouraged to maintain original artifacts in a 3-ring binder. Submissions must be clear, concise, and easy to evaluate (e.g. follow assessment tool for labeling and page numbering). Examples of artifacts are in parentheses. Photographs without dates and explanation will not be accepted as evidence.
- Deadline:** **February 22, 2024 (Received by)**
- Disclaimer:** The Gold Star Chapter recognition requirements are reviewed annually by the NCHOSA Executive Committee.

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**Gold Star Chapter Recognition Assessment**

**Chapter Name** \_\_\_\_\_ **Region** \_\_\_\_\_

Chapters should create a file that is clear, concise, and easy to evaluate.

Category		Page Numbers for sections	Possible Points	Chapter Score	(For Judge Scoring)
	Copy of Completed Gold Star Chapter Recognition Assessment Sheet (must be included)				
1	<b>Cover Page</b> Required Information: Name of Chapter, Chapter Number, Type of Chapter (Middle, Secondary, Post-Secondary), Name of School, Name of Advisor, City, State, Zip Code		1		
2	<b>Local Chapter Membership</b> Copy of Current Membership Roster (Chapter members, Advisors, Professional Members, etc.) Must be the official roster from the HOSA system.		2		
3	<b>Chapter Description</b> Include a short description of the HOSA chapter (setting, advisors, type of school, demographics, etc.) <ul style="list-style-type: none"> <li>• HOSA 100 club (<i>Initial membership submitted by October 15</i>) (Copy of Certificate)</li> <li>• 100% Affiliation (<i>100% of students in health science or biomedical science classes are members of HOSA</i>) (Copy of Certificate)</li> </ul>		1		
4	<b>Chapter Summary Reflection</b> A one-page summary of the HOSA year: highlights, accomplishments, and anything special the chapter wants to emphasize. Someone reading this page should get a good sense of the chapter and what they focused on throughout the year.		1		
5	<b>Chapter Officers</b> Photos, names, and titles of chapter officers		1		
6	<b>Local Plan of Work</b> Plan of work that includes month and activities for year		1		
7	<b>Membership Recruitment</b> Local chapter membership recruitment activities (Chapter meetings, flyers, social media posts, newsletters, chapter t-shirt, bulletin board, etc.) (Include photo with date and explanation, 1pt per activity, max of 4 points)		4		
8	<b>Alumni Gold Chapter</b> Copy of Alumni Gold Certificate		4		

9	<b>Career Awareness Chapter</b> Guest Speaker, 1 point per speaker, max of 4 points. (Virtual or in-person) (Copy of Artifacts, Photo, Screenshot)		4		
10	<b>Service Projects</b> <ul style="list-style-type: none"> <li>• Blood Drive (5pt each) (Copy of Flyer and Photo)</li> <li>• Stop the Bleed, 5pt (Copy of Official Training Roster for secondary)</li> <li>• CPR/First Aid/AED Training, 5pt (Copy of Official Training Roster)</li> <li>• Prevent Blindness NC, 5pt (Copy of Official Training Roster or Screening Roster)</li> <li>• Other Service Projects related to healthcare (5pt each, <b>max 7</b>) (Copy of Artifacts, Photos)</li> </ul>		Possible 55+		
11	<b>HOSA Service Project</b> <ul style="list-style-type: none"> <li>• Be The Match (2023-2024) (Copy of Artifacts, Photos) (Awareness campaign, fundraiser, Swabbing event, etc.)</li> </ul>		5		
12	<b>Publicity</b> <ul style="list-style-type: none"> <li>• Chapter Flag (1pt) (Photo)</li> <li>• Chapter has Social Media Account (1pt per platform, platform must be identified ie. Facebook, Instagram, etc. max 3) (Screenshot, Photo)</li> <li>• Chapter Following NC HOSA Social Media (1pt) (Screenshot, Photo)</li> <li>• HOSA Public Awareness (3pt) (Copy of Artifact) (Promoting HOSA's mission within your community such as newspaper, radio, parades, etc.)</li> <li>• Communication or Chapter Meeting with NC HOSA Executive Council Members (2pt) (Copy of Communication, Screenshot, Photo)</li> </ul>		Possible 10		
13	<b>HOSA Happenings -</b> Guidelines on HOSA.org (Copy of Artifact – may use recognition of HOSA Happenings from 2023 SLC or submit newsletter from 2023-2024 school year that will be submitted for 2024 SLC event)		1		
14	<b>HOSA Week</b> HOSA Week Activities (1pt per day of activities) (must have photos with dates and explanations for each day)		Possible 5		
15	<b>Fall Leadership Conference (FLC) 2023</b> <ul style="list-style-type: none"> <li>• Chapter Represented at FLC (1pt) (Copy of Registration from HOSA system)</li> <li>• Host Event (5pt) (Copy of Program, Photo, or Artifact)</li> <li>• Regional Officer Candidate (1pt per candidate, max 3 pts) (Copy of submission confirmation email for each candidate)</li> </ul>		Possible 9		

16	<b>Regional Leadership Conference (RLC) 2023</b> <ul style="list-style-type: none"> <li>• Chapter Represented by Students (1pt) (Copy of Registration from HOSA system)</li> <li>• Regional Winners (Copy of Official Winners List <b>Highlighted</b>) <ul style="list-style-type: none"> <li>○ 5pt for 1 or more 1<sup>st</sup> place winner(s)</li> <li>○ 4pt for 1 or more 2<sup>nd</sup> place winner(s)</li> <li>○ 3pt for 1 or more 3<sup>rd</sup> place winner(s)</li> <li>○ 2pt for 1 or more Top Ten winner(s)</li> </ul> </li> <li>• Host Event (5pt) (Copy of Program, Photo, or Artifact)</li> </ul>		Possible 20		
17	<b>State Leadership Conference (SLC) 2023</b> <ul style="list-style-type: none"> <li>• Chapter Represented by Students in 2023 SLC (1pt) (Copy of Registration from HOSA system)</li> <li>• State Officer Candidates for 2023 SLC (0-3pt) (Copy of Submission Confirmation Email) 1pt per candidate, max 3</li> <li>• State Winners (Copy of Official Winners List <b>Highlighted</b>) <ul style="list-style-type: none"> <li>○ 5pt for 1 or more 1<sup>st</sup> place winner(s)</li> <li>○ 4pt for 1 or more 2<sup>nd</sup> place winner(s)</li> <li>○ 3pt for 1 or more 3<sup>rd</sup> place winner(s)</li> <li>○ 2pt for 1 or more Top Ten winner(s)</li> </ul> </li> <li>• Barbara James Service Award Recipients for 2023 SLC (1pt per recipient) (Copy of Official Winners List <b>Highlighted</b>)</li> <li>• Current state officer (SLC 2023) affiliated as a member of the chapter (5pt) (Copy of chapter membership summary from HOSA system with name <b>highlighted</b>)</li> </ul>		Possible 24+		
18	<b>International Leadership Conference (ILC) 2023</b> <ul style="list-style-type: none"> <li>• Chapter Represented by Students 2023 ILC (1pt) (Copy of Registration from HOSA system)</li> <li>• International Winners Top 10 (Copy of Official Winners List <b>Highlighted</b>) <ul style="list-style-type: none"> <li>○ 5pt for 1 or more 1<sup>st</sup> place winner(s)</li> <li>○ 4pt for 1 or more 2<sup>nd</sup> place winner(s)</li> <li>○ 3pt for 1 or more 3<sup>rd</sup> place winner(s)</li> <li>○ 2pt for 1 or more Top Ten winner(s)</li> </ul> </li> <li>• Barbara James Service Award Recipients for ILC 2023 (1pt per recipient) (Copy of Official Winners List <b>Highlighted</b>)</li> <li>• International Recognition Students (1pt per recipient) (such as scholarships or other awards)</li> </ul>		Possible 17+		
				TOTAL 134+	

# Cover Page

# Local Chapter Membership

# Chapter Description

# Chapter Summary Reflection



# Chapter Officers

# Local Plan of Work

# Membership Recruitment

# Alumni Gold Chapter

# Career Awareness Chapter

# Service Projects

# HOSA Service Project

# Publicity



# HOSA Happenings

# HOSA Week

# Fall Leadership Conference (FLC 2023)

# Regional Leadership Conference (RLC 2023)

# State Leadership Conference (SLC 2023)

# International Leadership Conference (ILC 2023)