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## EVENT ACCOMMODATION REQUEST FORM

### *Completed by Chapter Advisor*

This form **MUST** be completed to request student accommodations for competition. **If the accommodation request form is not submitted by the deadline of October 4, 2024 then reasonable accommodations may not be able to be provided. The submission of this form is a request and there are no guarantees that the requested accommodation can/will be provided.**

**If the event has a skill component, the planned skill for the event will not be discussed or changed. Please refer to [Appendix H](#) in the competition section of HOSA.org for more information.**

Please read this document in its entirety for instructions!

The purpose of this form is as follows:

- 1) to allow the student to request accommodation in their competitive event. (For ILC this information will need to be resubmitted using International HOSA's electronic form found in the event guidelines. If a student advances to the ILC, the accommodation provided at the state/chartered association level is what will be provided at ILC, within reason.)
- 2) It is recommended that the school official/chapter advisor completing this information should review the event guidelines prior to making this request.

Student Name: \_\_\_\_\_

Chapter/School Name: \_\_\_\_\_ Chartered Association: **North Carolina**

Event Name: \_\_\_\_\_

#### **SECTION 1: Accommodation Requested**

- A School Official or Chapter Advisor completes this section
- What, if any, accommodation is being requested for the student to compete in this event? (As indicated by industry standards, additional time is NOT considered a reasonable accommodation for skills events)

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School Official/Chapter Advisor Name: \_\_\_\_\_

School Official/Chapter Advisor Signature: \_\_\_\_\_

Email address for person signing form: \_\_\_\_\_

Phone number for person signing form: \_\_\_\_\_

#### **SUBMISSION PROCESS for Regional Level:**

Once the form is completed, the advisor must submit this form via the link provided on the Regional Leadership Conference page of the NC HOSA website (nchosa.org) no later than Oct 4, 2024. **\*\*\*Please follow the process for SLC found on the SLC conference page of the NC HOSA Website\*\*\***