

North Carolina HOSA
Gold Star Chapter Recognition – Secondary/Post-Secondary

- Purpose:** To recognize outstanding NC HOSA Chapters who encourage students' participation, follow the HOSA plan of work, and actively participate in HOSA activities to achieve their goals.
- Time Period:** Points for the Gold Star Chapter are tallied from one HOSA State Conference until the deadline for the next NC HOSA State Leadership Conference. Points are tallied from the categories and artifacts listed, based on artifacts provided in submission.
- Directions:** Fill in your chapter score, based on artifacts submitted, in the correct column. Provide artifacts with the Gold Star Chapter form as requested. If there is more than one item for a section, please indicate, by circling or highlighting, the items you are submitting artifacts for. You must use the included title pages, found after the scoring document, to divide each section. Please number each page of your submission with your Cover Page as your first page.
- Responsibility:** The chapter president or designee is responsible for completing the point sheet and providing artifacts as needed.
- Recognition:** Outstanding Chapters who total the following point scale will be recognized at the NC HOSA State Leadership Conference.
- 60+ points (Gold Star) Secondary or Postsecondary Chapters**
- Chapter of the Year:** Chapter of the Year is awarded to the chapter (in each division) with the highest number of points, based on rubric score. Chapter of the Year will be recognized at NC HOSA State Leadership Conference. Please note if there are no submissions for a division then there will not be a Chapter of the Year for that division.
- Service Projects** Other Service Projects include any projects that provides a service to others and are related to healthcare.
- Artifacts and Submission:** **2024-2025 Electronic Submission: Gold Star Chapter forms and supporting artifacts must be saved as one PDF and submitted through the link as instructed on NC HOSA's website (State Leadership Conference page). Chapters may submit the document or share a google drive link set to anyone with the link may view. Gold Star Chapters are encouraged to maintain original artifacts in a 3-ring binder. Submissions must be clear, concise, and easy to evaluate (e.g. follow assessment tool for labeling and page numbering). Examples of artifacts are in parentheses. Photographs without dates and explanation will not be accepted as evidence.
- Deadline:** **February 7, 2025 (Received by)**
- Disclaimer:** The Gold Star Chapter recognition requirements are reviewed annually by the NCHOSA Executive Committee.

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Gold Star Chapter Recognition Assessment

Chapter Name _____ **Region** _____

Chapters should create a file that is clear, concise, and easy to evaluate.

Category		Page Numbers for sections	Possible Points	Chapter Score	(For Judge Scoring)
	Copy of Completed Gold Star Chapter Recognition Assessment Sheet (must be included)				
1	Cover Page Required Information: Name of Chapter, Chapter Number, Type of Chapter (Middle, Secondary, Post-Secondary), Name of School, Name of Advisor, City, State, Zip Code		1		
2	Local Chapter Membership Copy of Current Membership Roster (Chapter members, Advisors, Professional Members, etc.) Must be the official roster from the HOSA system.		2		
3	Chapter Description Include a short description of the HOSA chapter (setting, advisors, type of school, demographics, etc.) <ul style="list-style-type: none"> • HOSA 100 club (<i>Initial membership submitted by October 15</i>) (Copy of Certificate) • 100% Affiliation (<i>100% of students in health science or biomedical science classes are members of HOSA</i>) (Copy of Certificate) 		1		
4	Chapter Summary Reflection A one-page summary of the HOSA year: highlights, accomplishments, and anything special the chapter wants to emphasize. Someone reading this page should get a good sense of the chapter and what they focused on throughout the year.		1		
5	Chapter Officers Photos, names, and titles of chapter officers		1		
6	Local Plan of Work Plan of work that includes month and activities for year		1		
7	Membership Recruitment Local chapter membership recruitment activities (Chapter meetings, flyers, social media posts, newsletters, chapter t-shirt, bulletin board, etc.) (Include photo with date and explanation, 1pt per activity, max of 4 points)		4		
8	Alumni Gold Chapter Copy of Alumni Gold Certificate		4		

9	Career Awareness Chapter Guest Speaker, 1 point per speaker, max of 4 points. (Virtual or in-person) (Copy of Artifacts, Photo, Screenshot)		4		
10	Service Projects <ul style="list-style-type: none"> • Blood Drive (5pt each) (Copy of Flyer and Photo) • Stop the Bleed, 5pt (Copy of Official Training Roster for secondary) • CPR/First Aid/AED Training, 5pt (Copy of Official Training Roster) • Prevent Blindness NC, 5pt (Copy of Official Training Roster or Screening Roster) • Other Service Projects related to healthcare (5pt each, max 7) (Copy of Artifacts, Photos) 		Possible 55+		
11	HOSA Service Project <ul style="list-style-type: none"> • NMDP, formerly known as Be The Match (2024-2025) (Copy of Artifacts, Photos) (Awareness campaign, fundraiser, Swabbing event, etc.) 		5		
12	Publicity <ul style="list-style-type: none"> • Chapter Flag (1pt) (Photo) • Chapter has Social Media Account (1pt per platform, platform must be identified ie. Facebook, Instagram, etc. max 3) (Screenshot, Photo) • Chapter Following NC HOSA Social Media (1pt) (Screenshot, Photo) • HOSA Public Awareness (3pt) (Copy of Artifact) (Promoting HOSA's mission within your community such as newspaper, radio, parades, etc.) • Communication or Chapter Meeting with NC HOSA Executive Council Members (2pt) (Copy of Communication, Screenshot, Photo) 		Possible 10		
13	HOSA Happenings - Guidelines on HOSA.org (Copy of Artifact – may use recognition of HOSA Happenings from 2024 SLC or submit newsletter from 2024-2025 school year that will be submitted for 2024 SLC event)		1		
14	HOSA Week HOSA Week Activities (1pt per day of activities) (must have photos with dates and explanations for each day)		Possible 5		
15	Regional Leadership Conference (RLC) 2024 <ul style="list-style-type: none"> • Chapter Represented by Students (1pt) (Copy of Registration from HOSA system) • Regional Winners (Copy of Official Winners List Highlighted) <ul style="list-style-type: none"> ○ 5pt for 1 or more 1st place winner(s) ○ 4pt for 1 or more 2nd place winner(s) ○ 3pt for 1 or more 3rd place winner(s) 		Possible 20		

	<ul style="list-style-type: none"> ○ 2pt for 1 or more Top Ten winner(s) ● Host Event (5pt) (Copy of Program, Photo, or Artifact) 				
16	<p>State Leadership Conference (SLC) 2024</p> <ul style="list-style-type: none"> ● Chapter Represented by Students in 2024 SLC (1pt) (Copy of Registration from HOSA system) ● State Officer Candidates for 2024 SLC (0-3pt) (Copy of Submission Confirmation Email) 1pt per candidate, max 3 ● State Winners (Copy of Official Winners List Highlighted) <ul style="list-style-type: none"> ○ 5pt for 1 or more 1st place winner(s) ○ 4pt for 1 or more 2nd place winner(s) ○ 3pt for 1 or more 3rd place winner(s) ○ 2pt for 1 or more Top Ten winner(s) ● Barbara James Service Award Recipients for 2024 SLC (1pt per recipient) (Copy of Official Winners List Highlighted) ● Current state officer (SLC 2024) affiliated as a member of the chapter (5pt) (Copy of chapter membership summary from HOSA system with name highlighted) 		Possible 24+		
17	<p>International Leadership Conference (ILC) 2024</p> <ul style="list-style-type: none"> ● Chapter Represented by Students 2024 ILC (1pt) (Copy of Registration from HOSA system) ● International Winners Top 10 (Copy of Official Winners List Highlighted) <ul style="list-style-type: none"> ○ 5pt for 1 or more 1st place winner(s) ○ 4pt for 1 or more 2nd place winner(s) ○ 3pt for 1 or more 3rd place winner(s) ○ 2pt for 1 or more Top Ten winner(s) ● Barbara James Service Award Recipients for ILC 2024 (1pt per recipient) (Copy of Official Winners List Highlighted) ● International Recognition Students (1pt per recipient) (such as scholarships or other awards) 		Possible 17+		
				TOTAL 156+	

Cover Page

Local Chapter Membership

Chapter Description

Chapter Summary Reflection

Chapter Officers

Local Plan of Work

Membership Recruitment

Alumni Gold Chapter

Career Awareness Chapter

Service Projects

HOSA Service Project

Publicity

HOSA Happenings

HOSA Week

Fall Leadership Conference (FLC 2024)

Regional Leadership Conference (RLC 2024)

State Leadership Conference (SLC 2024)

International Leadership Conference (ILC 2024)